



PRIVACY POLICY

VALID FROM 21/01/2026

1. Introduction

Lighthouse Communications ("we", "us", "our") is committed to protecting your privacy and handling your personal data in a transparent and secure way.

This privacy policy explains how we collect, use, store and protect your personal data when you visit our website or engage with us.

2. Who We Are (Data Controller)

The data controller responsible for your personal data is:

Lighthouse Communications

4 High Street, Holywood, Northern Ireland, BT18 9AZ

info@lighthouseni.com

If you have any questions about this policy or how your data is handled, you can contact us using the details above.

3. What Personal Data We Collect

We may collect and process the following types of personal data:

- Name
- Email address
- Phone number
- Company name and job title
- Any information you choose to provide when contacting us
- Technical data such as IP address, browser type, and pages visited

4. How We Collect Your Data

We collect personal data when you:

- Complete a contact form on our website
- Email or contact us directly
- Sign up to receive updates or communications

- Use our website (via cookies and analytics tools)

5. How We Use Your Data

We use your personal data to:

- Respond to enquiries and requests
- Provide information about our services
- Manage client and prospective client relationships
- Improve our website and services
- Send marketing communications (where you have opted in)

We only use your data where we have a lawful basis to do so.

6. Lawful Basis for Processing

Under UK GDPR, we rely on the following lawful bases:

- **Consent** – where you have actively opted in
- **Legitimate interests** – for business development, communications, and website improvement
- **Contractual necessity** – where processing is required to deliver services

You can withdraw your consent at any time.

7. Cookies and Analytics

Our website uses cookies and similar technologies to improve user experience and analyse website performance.

These may include:

- Essential cookies required for site functionality
- Analytics cookies (e.g. Google Analytics)

You can manage your cookie preferences via our cookie banner or through your browser settings.

8. Sharing Your Data

We do not sell your personal data.

We may share data with trusted third-party service providers, such as:

- Website hosting providers

- Email marketing platforms
- Analytics providers

All third parties are required to keep your data secure and use it only for agreed purposes.

9. International Transfers

Some third-party services we use may be based outside the UK or EU. Where this happens, we ensure appropriate safeguards are in place to protect your data.

10. Data Retention

We retain personal data only for as long as necessary for the purposes outlined in this policy, or as required by law.

11. Your Rights

You have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request deletion of your data
- Object to or restrict processing
- Withdraw consent at any time

To exercise your rights, please contact us at: info@lighthouseni.com

12. Data Security

We take appropriate technical and organisational measures to protect your personal data from loss, misuse, or unauthorised access.

13. Changes to This Policy

We may update this privacy policy from time to time. Any changes will be published on this page with an updated revision date.

14. Contact Us

If you have any questions about this privacy policy or how we use your personal data, please contact:

Lighthouse Communications

Email: info@lighthouseni.com